Welcome to the Undergraduate Library

The R.B. House Undergraduate Library’s mission is to collaborate across disciplines with libraries, campus units, institutions, and local communities to create an intellectual crossroads for students, faculty, and the community. To aid in this effort, the R.B. House Undergraduate Library:

• Introduces undergraduates to Carolina’s rich and complex library system.
• Connects undergraduates and faculty to the information, technology, and other resources essential to supporting undergraduate education.
• Acts as a testing ground for undergraduate teaching and learning initiatives.

Using the Undergraduate Library
Books and Magazines
You'll find books and magazines for classes, travel, and recreation. Try searching our extensive collection of travel books in the Undergraduate Library at http://search.lib.unc.edu/. Type: "France AND guidebooks".

Design Lab
Need to make a flier, brochure, or webpage? Want to scan your photos or documents? Whether for an academic or personal project, come to the Design Lab to use design software and equipment. Need help? Just ask!

Electronic Reserves
Access your course reserves from Sakai or from the main library website. More information at http://library.unc.edu/reserves/.

Research and Information Services
Get help with any stage of your research assignments—from developing a topic, to finding sources, to creating citations.

Media Resources Center (MRC)
Borrow DVDs, audiobooks, Win, digital video cameras, and more. Watch a reserve, edit your video, or record something in our audio lab. Need help? Just ask!

Comments? Suggestions?
You'll find a suggestion box on the Entry Level. Let us know how we're doing! http://library.unc.edu/comments/

Hours
During fall and spring semesters, the Undergraduate Library is open 24 hours a day, Sunday through Thursday nights. Hours vary on weekends, holidays, and intersessions. For up-to-date information on hours, consult http://library.unc.edu/hours/#house/.

How to Contact Us
Undergraduate Library
CB# 3942, UNC, Chapel Hill, NC 27515-8890
Phone: (919) 962-1355 (General Assistance)
          (919) 962-4191 (Reserves Processing)
Web: http://library.unc.edu/house/
Email: rbhouse@unc.edu
IM: undergradref
Text: (919) 442-8275

Media Resources Center
Phone: (919) 962-2559
Web: http://library.unc.edu/house/mrc/
Email: mrc@unc.edu

ITS Response Center
Phone: (919) 962-HELP
Web: http://help.unc.edu/

How to Read an LC Call Number

**LB:** Read the first line in alphabetical order: A, B, C,..., LA, LB, LC, LD, M, N, O, P, PR, PS.

**2395:** Read as a whole number: 1, 2, 3, 100, 101, 200, 2000, 2395, 2400, 3000...

**.C657:** Read the letters alphabetically, the numbers as a decimal: .C657 = .657, .C72 = .72

**1991:** The last line is the year the book was published. Read in chronological order (not all books have this line): 1924, 1925, 1985, **1991**, 2004

**LB 2395 .C657 1991**
**Public Areas in the Undergraduate Library**

**Entrance Level:**
- Lobby and Atrium: Announcements and Messages, Telephones, Book Return (outside)
- Photocopier and Tar Heel Teller
- Public Computers
- CCI Printing (black & white, and color)

**Service Desk:**
- Change and Fines
- Lost and Found
- Checkout and Return: Books and Reserves
- Tech/AV Accessories
- Research and Design Help

**Reserve Reading Room:**
- Book Reserves
- Newspapers and Magazines
- Public Computers (Onyen required)
- Photocopier
- Scanner

**Ragland Reading Room:**
- Popular Books
- Bound Periodicals
- UNC Yearbooks

**Research Reading Room:**
- Reference Book Collection
- Design Lab (scanners & design software)
- Instruction Lab (Room 124)
- Public Computers (Onyen required)

**Lower Level:**
- Media Resources Center:
  - Media Lab (video editing)
  - Film Viewing Stations
  - Screenplays and Scripts
  - Checkout and Return: DVD, VHS, CD, Audio Books, Language CDs, Digital Video/Still Cameras, iPads

- Computer Lab
  - Public Computers (Onyen required)
  - CCI Printing

- ITS Response Center and Computer Repair
- ITS Software Licensing Office (Room 33)
- ITS Training Lab (Room 34)
- Restrooms

**Upper Level:**
- Book Collection (A-M)
- Group Study Rooms (5 rooms)
- Film Screening Room 205

- Group Study Rooms (2 rooms)
- Film Screening Room 207

- Presentation Room 211

**Book Collection (N-Z)**

**KEY**
- Public Areas
- Staff Areas

**Undergraduate Library Guide 6.2016 v4_Layout 1 7/18/16 2:06 PM Page 2**