DEPARTMENT:
PAYMENT SOURCE:
PAY PERIOD:

BIWEEKLY SUMMARY SHEET

PID#	Name	Hours	Rate	Total	Dept Comment
				$0.00	
				$0.00	
				$0.00	
				$0.00	
				$0.00	
				$0.00	
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				$0.00	
				$0.00	
				$0.00	
				$0.00	
				$0.00	
				$0.00	
				$0.00	
				$0.00	

TOTAL HOURS = 0.0

TOTAL SPENT = $0.00

Summary Sheet prepared by:

In lieu of Dept Head signature, please email the Summary Sheet to LibraryHR@unc.edu with a cc: to the Dept Head.